Dauphin
City Hall

JOB DESCRIPTION

JOB TITLE: MECHANIC 2

REPORTS TO: MECHANIC 3, PUBLIC WORKS FOREMAN, OR ASSIGNED FOREMAN

SUMMARY: Performs a variety of service, maintenance, and repairs to heavy equipment, light vehicles, and machinery.

DUTIES:

- Perform the following for all heavy equipment, light vehicles and machinery:
  - Diagnose malfunctions
  - Maintain, service, and repair
  - Perform tune ups
  - Identify potential problems
- Complete safety inspections of vehicles in accordance with Provincial Regulations.
- Maintain and supply diagnostic equipment and tools and ensure proper performance.
- Procure parts and services.
- Fabricate tools, parts, and devices as required.
- Make recommendations for improved efficiency, operations, or long-term useful life of the City's heavy equipment, light vehicles, and machinery.
- Log, record, and report pertinent information such as service and repair records and receipt of materials and time sheets.
- Comply with all requirements of the City's Workplace Safety & Health Policy
- Oversee employees in repair and maintenance of equipment as required.
- Complete essential duties of the Mechanic 3 in their absence.
- All other duties as assigned.

Note: The duties listed are not set forth for the purpose of limiting the assignment of work. They are not to be construed as a complete list of the many duties normally performed inside and temporarily outside an employee's normal line of work.

EDUCATION:

- High School Diploma or GED
- A Certificate recognized by the Province of Manitoba indicating Journeyman Heavy Duty Equipment Technician status or comparable
- Certification by the Province of Manitoba to safety motor vehicles

EXPERIENCE AND ADDITONAL REQUIREMENTS:

- 1 year Journeyman Heavy Duty Equipment Technicial or comparable
- Experience in cutting and welding with Oxy/Acetylene, Mig and Arc welding equipment;
- Valid Class 3 Driver's License, with Air Brake Endorsement (must obtain this requirement within three months of employment);
- Excellent interpersonal and communication skills
- Experience in the use of computers and office software